5 August 1985

MEMORANDUM FOR:	Group and Major Staff Chiefs	
FROM:	Director, Foreign Broadcast Information Service	STAT
SUBJECT:	FBIS Staff Meeting and CSP Meetings	

Effective 3 September, when the fourth FBIS group (Engineering Support Group) is established, each group in FBIS will be represented at the FBIS Director's Staff Meeting and the Career Service Panel Meeting by two persons: the group chief will be one, the second will be rotated among the deputy group chief and the division chiefs. Thus, beginning 3 September, the Staff Meeting and the CSP will be attended by the D/FBIS and DD/FBIS, 8 representatives from the groups, and the chiefs of the two major staffs, the Administrative Staff and the Executive and Planning Staff.

STAT

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Distribution:
D/FBIS
DD/FBIS
C/AG
C/Ops
C/Prod
C/ESG
C/SDS
C/DRD
C/Admin
C/E&PS
C/P&TB
SA/CD
EA
JDC Corres file
D/FBIS Chrono
FBIS Registry
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